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CONFIDENTIAL

10-13



MEMORANDUM FOR: Deputy Director for Administration  
Deputy Director for Intelligence  
Deputy Director for Operations  
Deputy Director for Science and Technology  
Administrative Officer, DCI Area

FROM: Daniel A. Childs, Jr.  
Comptroller

SUBJECT: Guidance for Reporting on 1986 Gramm-Rudman Reductions

*Dick:*

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1. This memorandum provides guidance for directorate reporting on Gramm-Rudman reductions in our 1986 program. We will be required to describe for Congress how we have taken the mandatory reductions and what activities will be curtailed or eliminated from our program. Directorate submissions are due to the Office of the Comptroller by 10 February 1986 so that we can prepare the Agency report for transmittal to Congress.

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2. Each directorate should report by Consolidated Expenditure Center (CEC) those activities in the 1986 Program that have been reduced due to Gramm-Rudman. Your written submission should include the following information:

- Identification of base activity, ongoing or new initiative being reduced.
- Detailed statement of resources being reduced including FAN and SOC data.
- Concise substantive description of activities that will be curtailed or eliminated.

Because these are mandatory reductions, you should not prepare appeal statements.

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3. If you or your representatives have questions or need further assistance, please feel free to contact me or my staff.

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Daniel A. Childs, Jr.

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Attachment:  
Gramm-Rudman Reductions, by CEC



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